Instructor:
Bonnie Parks

Contact information:
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Phone: 503-943-8876 (M-F, 9-5 PST) and by appointment

Course Description:
Study of the theories, principles and practices of bibliographic description, authority control, subject
cataloging, classification and resource discovery for print and non-print resources. This course will
cover the application of national standards to the creation of bibliographic records in libraries and other
information environments. Prerequisite: IRLS 515

Topics covered include

- Introduction to cataloging and metadata
- Descriptive cataloging theory, codes and standards (Including FRBR, FRAD, AACR2 and RDA)
- Choice of access points
- MARC encoding
- Authority control
- Subject access
- Classification
- Current trends/Future directions

Required Texts:


Purchase info:
http://www.amazon.com/s/ref=nb_sb_noss?url=search-alias%3Dstripbooks&field-keywords=9781591582359


http://www.amazon.com/s/ref=nb_sb_noss?url=search-alias%3Dstripbooks&field-keywords=9781555707439
Additional reading material will be posted on D2L. You will need Adobe Reader as many of the documents will be PDF files.

**Course Outline:**
*Course week begins on Thursdays*

Weeks of
Jan 16/Jan 23
Module 1: Introduction to Library Catalogs and Organization of Retrieval Displays

Jan 30/Feb 6
Module 2: Foundations of Cataloging and Metadata Management

Feb 13/Feb 20/Feb 27/Mar 6
Module 3: RDA
- Bibliographic Description Part 1: Manifestations and Items
- Bibliographic Description Part 2: Works and Expressions

Mar 13/Mar 20/Mar 27
Module 4: MARC

**Mar 15-23 – Spring Break**

Apr 3/Apr 10
Module 5: Subject Access
  - LCSH
  - Other Controlled Vocabulary Systems

Apr 17/Apr 24
Module 6: Classification
  - Dewey Decimal Classification
  - Library of Congress Classification
  - Other Classification Schemes

May 1
Module 7: Future of Cataloging

May 11
Final assignments due

*Detailed outlines for each module will be uploaded to D2L prior to each start date.*
Course Structure

This course will include some or all of the following: readings, lectures, class discussion, homework assignments, quizzes, group or individual projects or papers.

Evaluation

Four assignments (20% each = 80% total)
D2L Participation (20%)

Late Policy

I expect all assignments to be completed and turned in on time. As a rule, late assignments are not accepted. However, I understand that emergencies may arise, so please contact me if there is a chance you may not complete your work by its due date.

Grading

The final course grade shall be assigned as follows:

A = 90-100
B = 80-89
C = 70-79

Have fun!

Disclaimer: The instructor reserves the right to modify the course syllabus and/or assignments during the semester. Students will be given advance notice of relevant changes via email or D2L.

12/20/13 bsp