IRLS572-010 Government Information

Updated Mon, 08/24/2009 - 19:00

COURSE NAME, NUMBER AND PREREQUISITES:

Government Information

IRLS572 Section 010

Prerequisite: IRLS 504 or consent of the instructor.

Instructor: Cheryl Knott Malone

COURSE DESCRIPTION:

The U.S. government collects, generates, publishes and distributes a vast amount and variety of information. All information professionals—even those who do not intend to specialize as government document librarians—should understand the organization of and promote access to this body of work. In this course, lectures, discussions, and readings will acquaint students with theoretical and practical knowledge. The assignments will provide opportunities for deeper exploration of government information policies and resources.

COURSE OBJECTIVES:

This course supports the development of Student Competencies A1, A3, and B7.

At the completion of this course, students will be able to

- explain at least one key government information policy;
- demonstrate familiarity with Web-based government information resources;
- outline the types of government information available only in tangible formats such as print and microfiche;
- discuss trends in government information access, including community collaboration.

REQUIRED COURSE MATERIALS:

There is no required textbook. Required and supplementary readings will be available from the UA Library's e-reserves system.

COURSE REQUIREMENTS:

Students will complete 3 types of assignments. Detailed assignment descriptions including due dates are in the d2l course space.
I. Policy paper -- 3 parts: a draft for peer evaluation (10 points), peer evaluation of another student's draft (5 points), and a final version (20). Total possible points: 35

II. Search exercises -- 5 worth 10 points each.

III. Participation -- 15 points

COURSE, SCHOOL, AND UNIVERSITY POLICIES:

**Academic Code of Integrity**

Students are expected to abide by The University of Arizona [Code of Academic Integrity](#). 'The guiding principle of academic integrity is that a student's submitted work must be the student's own.' If you have any questions regarding what is acceptable practice under this Code, please ask an Instructor.

**Accommodating Disabilities**

The University has a [Disability Resource Center](#). If you anticipate the need for reasonable accommodations to meet the requirements of this course, you must register with the Disability Resource Center and request that the DRC send me, the Instructor, official notification of your accommodation needs as soon as possible. Please plan to meet with me by appointment or during office hours to discuss accommodations and how my course requirements and activities may impact your ability to fully participate.

**Assignment Policies**

**How to submit your assignments:** All assignments are to be submitted as html files (unless otherwise specified in the assignment description) to the d2l assignment Dropbox, which can be found as a link on the toolbar.

**Assignment due dates:** All assignments should be turned in by the due date. There is a grace period of 2 days for each assignment. An assignment submitted 1 day late will lose 5% of the points allotted to that assignment. An assignment submitted 2 days late will lose 10%. When the grace period ends, the Dropbox will close and anyone who has not submitted the assignment will receive 0 points for that assignment. If this happens to you, do not email your assignment to the instructor in the hope that it will be accepted and graded anyway. Of course, if there is a documented emergency that prevents your submitting an assignment, notify the instructor as soon as possible.

**Graduate-level writing:** Written work is expected to exhibit a command of correct English usage, expression that is neither cliched nor colloquial, and in-text and end-of-text citations that conform to the *Publication Manual of the American Psychological Association*, Fifth Edition.

**Incompletes**

The instructor does not grant grades of "incomplete" except in documented emergencies. The current Catalog reads

The grade of I may be awarded only at the end of a term, when all but a minor portion of the course work has been satisfactorily completed. The grade of I is not to be awarded in place of a failing grade or when the student is expected to repeat the course; in such a case, a grade other than I must be assigned. Students should make arrangements with the instructor to receive an incomplete grade before the end of the term ...

If the incomplete is not removed by the instructor within one year the I grade will revert to a failing grade.
GRADING:
All students begin the course with 100 points. At the end of the semester, those with 90-100 points will earn a course grade of A; those with 80-89 points will earn a B; and those with 70-79 points a C.

INSTRUCTOR NAME AND CONTACT ADDRESSES:

Cheryl Knott Malone

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