IRLS608 Planning and Evaluation of Libraries and Information Centers

Updated Mon, 08/24/2009 - 19:00

COURSE NAME, NUMBER AND PREREQUISITES:

IRLS 608-002  Planning and Evaluation of Library and Information Centers

Prerequisite:  IRLS 504

Instructor:  Tom Wilding

This is course fulfills the management distribution requirement.

COURSE DESCRIPTION:

This course will focus on the planning and evaluation cycle as an approach to developing and assessing various library and information services and organizations.  Specific attention will be given to organizational environments and cultures, planning and design of library and information organizations, marketing, and the practical importance of measurement and evaluation, resource allocation, and human resources management.

COURSE OBJECTIVES:

Successful completion of this course will help students achieve the A1, B5, B6, B7, C8, C9 competencies outlined at http://sirls.arizona.edu/about/studentCompetencies. More specifically, by the end of the semester, students will be able to:

demonstrate a theoretical and practical knowledge of:

1. organizational planning and assessment in libraries and information centers;
2. organizational structures and communications in libraries and information centers;
3. the relationship of planning to resource allocation in libraries and information centers;
4. marketing and customer service in libraries and information centers;
5. staffing and human resource management in libraries and information centers;
6. space planning and management in libraries and information centers; and
7. leadership and supervision in libraries and information centers.

REQUIRED COURSE MATERIALS:

The textbook for this class is:


It is available from the University of Arizona bookstore. The textbook has an auxiliary website that includes additional materials, case studies, examples, etc. We will refer to this occasionally. There will be other readings assigned as the
course progresses. They will be noted on the class site as they occur. Many of these will be provided in the content area. Some assignments require students to locate appropriate readings on their own and report on them.

COURSE REQUIREMENTS:

The effectiveness of this course will depend on the development of an active and engaged learning community. It will require that students keep up with the content, readings, and assignments, and that they be active participants in the discussions related to the class. It will require that the instructor be actively engaged as well, meeting deadlines, communicating frequently, and providing feedback in a timely way. The assignments are described elsewhere. In addition to compliance with the code of integrity cited elsewhere, the instructor will expect that all assignments are completed on time, meet the specifications for that assignment, and are professional in appearance and grammatically correct.

COURSE, SCHOOL, AND UNIVERSITY POLICIES:

Academic Code of Integrity

Students are expected to abide by The University of Arizona Code of Academic Integrity. 'The guiding principle of academic integrity is that a student's submitted work must be the student's own.' If you have any questions regarding what is acceptable practice under this Code, please ask an Instructor.

Accommodating Disabilities

The University has a Disability Resource Center. If you anticipate the need for reasonable accommodations to meet the requirements of this course, you must register with the Disability Resource Center and request that the DRC send me, the Instructor, official notification of your accommodation needs as soon as possible. Please plan to meet with me by appointment or during office hours to discuss accommodations and how my course requirements and activities may impact your ability to fully participate.

Assignment Policies

See full syllabus

Incompletes

The current Catalog reads

The grade of I may be awarded only at the end of a term, when all but a minor portion of the course work has been satisfactorily completed. The grade of I is not to be awarded in place of a failing grade or when the student is expected to repeat the course; in such a case, a grade other than I must be assigned. Students should make arrangements with the instructor to receive an incomplete grade before the end of the term ...

If the incomplete is not removed by the instructor within one year the I grade will revert to a failing grade.

GRADING:

Grading Policy: In order to receive a grade of B for the class, students will have to have completed all assignments for the class reflecting a good grasp of the topic and integrating lecture material, discussions, and readings. An A will signify that all work has been completed well and a substantial amount of the work has been completed excellently. In addition, to receive an A or B, students must be engaged actively in discussions throughout the semester and demonstrate familiarity with lecture materials and readings in their assignments and discussions. A C or lower will be given if some assignments are not completed, if a significant number of assignments are not completed acceptably, or if students fail to participate in class discussions or to engage with the course content.

Each assignment will be graded, and each assignment will be given a percentage weight for the semester
grade. Assignments will be given the following grades:

A  (90-100)
B  (80-89)
C  (70-79)
D  (60-69)
E   (59 or below)

Assignments will be noted with + or − signs to indicate placement within these ranges. University grades do not include + or -. Final grades will be computed on the work of the semester plus participation in class discussions. Students will receive a grade of A, B, C, D, or E for the semester unless we have negotiated an Incomplete.

Each assignment is due on the date specified. A student may negotiate a revised due date if necessary, but this must be done in advance of the due date. Assignments will be accepted late only at the discretion of the instructor.

A significant portion of the semester grade is dependent on active participation and engagement in the substance of the class including the class discussions, lectures, and readings. Students will also be expected to follow and participate in any discussions on D2L as well. Participation points will be given on the basis of their contributions to discussions.

INSTRUCTOR NAME AND CONTACT ADDRESSES:

Instructor: Tom Wilding, Professor of Practice

Contact Information:
SIRLS Room 8
Campus Phone: 621-5221
Home Phone: (520) 229-3261
Email: wilding@email.arizona.edu
- IRLS521-001 Children's and Young Adult Literature in a Multicultural Society
- IRLS540 - Introduction to Archives
- IRLS541-001 Preservation
- IRLS560 Information Resource Development
- IRLS564 The Organization and Administration of a Corporate Library
- IRLS571-001 Introduction to Information Technology (Smith)
- IRLS582: Young Adults and Public Libraries
- IRLS588-001 - Issues in Information Resources: Health Information in Ethnic-Cultural Communities and Environments
- IRLS608 Planning and Evaluation of Libraries and Information Centers
- IRLS651 Information Policy & Cultural Perspectives
- IRLS672 Introduction to Applied Technology
- IRLS688 Marketing Library and Information Services to Communities

- Spring 09
- Winter 08 09
- Fall 08
- Archive of Old Syllabi

Guided exploration
Click a term to initiate a search.

Audience
- for Students (92)
- for Faculty (28)
- for Alums (24)
- for Staff (17)
- for Prospective Students (7)

Course
- IRLS417 (2)
- IRLS418 (1)
- IRLS432 (1)
- IRLS470 (2)
- IRLS488 (6)

People
- Adjunct Faculty (152)