New Student Checklist

Before You Begin The Semester:

- Accept your offer of admissions on GradApp
- Send Official Transcripts to Barb Vandervelde at si-transcripts@arizona.edu or to PO Box 210076. This should include any updated classes and a confirmation of graduation. Review any communication from the UA Graduate College on required documents
- Create a UA Net ID
- Complete your FAFSA and read about Graduate Funding opportunities
- Submit your Campus Health Immunization Records (on-campus students)
- Log into UAccess Student Center and explore your record, update your address and info as needed
- Complete your iSchool Online Orientation on d2l to review degree requirements and policies
- Get your CatCard Student ID (on-campus students)
- Sign up for classes – check degree requirements on the website as well as advising resources. All students are required to take LIS 504 in their first semester
- Optional – apply to the Knowledge River program
- Familiarize yourself with the UA Library tools & resources for graduate students
- Update your bank/direct deposit information on UAccess Employee/Manager Self Service if you are hired as a GA/TA or student worker
- Pay all tuition and fees by the first day of classes
- Learn about the UA Code of Academic Integrity
- Add the iSchool on LinkedIn, Facebook, Twitter, Instagram and Youtube to stay connected. Join our LinkedIn Alumni Group. Connect on Facebook with the Library Information Sciences Organization, your student club

International Students:

- Review the International Student Services information for new incoming Graduate Students
- Attend the required orientation prior to classes

Contacts:

- **Dr. Bruce Fulton**, Associate Professor and LIS faculty advisor
  - bfulton@arizona.edu, 520-626-4631, Make an Appointment
- **Holly Brown**, Manager, Graduate Programs and LIS staff advisor
  - brownhb@arizona.edu
- **Dr. Jamie Lee**, Director of Graduate Studies
  - Jalee2@arizona.edu, 520-621-6984
New Student Resources

UA Graduate College Academic Services, Policies & Procedures for [New & Current Students](#)
- Policies & Procedures
- Financial Resources & Funding
- Important Dates & Deadlines
- UA Graduate Center Resources
- GradPath Forms User Guides

**iSchool** at the [College of Social & Behavioral Sciences](#)
- MA Degree Requirements and MA Advising Resources
- Student Clubs and Professional Organizations
- Graduate Certificates
- Graduate Funding opportunities
- Knowledge River program
- iSchool Directory

**General Resources**
- Academic Dates & Deadlines
- [UA Calendars](#) (including Holiday Schedule and Events Calendar)
- Graduate & Professional Student Council (GPSC)
- [Disability Resource Center](#)
- [Campus Health](#) and [CAPS](#) psychological services
- [UAccess](#) – use for Student Center and Employee/Manager Self Service
- UA Desire 2 Learn (d2l) for accessing online classes and resources
- [Campus Map](#)
- Bursars Office and the Office of Scholarships & Financial Aid

**International Student Services**
- New Graduate Student Information
- Current Student Information
- Advising & Contacts

**Student Support Groups**
- Adalberto & Ana Guerrero Student Center
- Native American Student Affairs
- African American Student Affairs
- Asian Pacific American Student Affairs
- Veterans Education & Transition Services
- Immigrant Student Resource Center
- LGBTQ Affairs
- Women & Gender Resource Center; Women in Science & Engineering